

Toplayer Service Delivery Budget Implementation Plan for 2016/17

Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target		Q1	Q2	Q3	Q4
1	Financial Services	Maintain a financially sustainable and viable municipality	Number of formal residential properties that which are billed for water or have pre paid meters that is connected to the municipal water infrastructure network as at 30 June 2017	Number of residential properties which are billed for water or have pre paid meters as at 30 June 2017	Number	4676		4676	4676	4676	4676
2	Financial Services	Maintain a financially sustainable and viable municipality	Number of formal residential properties which are billed for electricity or have pre paid meters as at 30 June 2017 (excluding Eskom areas)	Number of residential properties which are billed for electricity or have pre paid meters as at 30 June 2017 (Excluding Eskom areas)	Number	2641		2641	2641	2641	2641
3	Financial Services	Maintain a financially sustainable and viable municipality	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) which are billed for sewerage as at 30 June 2017	Number of residential properties which are billed for sewerage as at 30 June 2017	Number	4639		4639	4639	4639	4639
4	Financial Services	Maintain a financially sustainable and viable municipality	Number of formal residential properties which are billed for refuse removal as at 30 June 2017	Number of residential properties which are billed for sewerage as at 30 June 2017	Number	4639		4639	4639	4639	4639
5	Financial Services	Sustainable Infrastructure Development and Basic Service Delivery	Provide free basic water to indigent households earning less than R4500 as at 30 June 2017	Number of households receiving free basic water as at 30 June 2017	Number	2380		2380	2380	2380	2380

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target		Q1	Q2	Q3	Q4
6	Financial Services	Sustainable Infrastructure Development and Basic Service Delivery	Provide free basic electricity to indigent households earning less than R4500 as at 30 June 2017	Number of households receiving free basic electricity as at 30 June 2017	Number	2380		2380	2380	2380	2380
7	Financial Services	Sustainable Infrastructure Development and Basic Service Delivery	Provide free basic sanitation to indigent households earning less than R4500 as at 30 June 2017	Number of households receiving free basic sanitation as at 30 June 2017	Number	2380		2380	2380	2380	2380
8	Financial Services	Sustainable Infrastructure Development and Basic Service Delivery	Provide free basic refuse removal to indigent households earning less than R4500 as at 30 June 2017	Number of households receiving free basic refuse removal as at 30 June 2017	Number	2380		2380	2380	2380	2380
9	Financial Services	Sustainable Infrastructure Development and Basic Service Delivery	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2017 (Actual amount spent on capital projects /Total amount budgeted for capital projects)X100 by 30 June 2016	{Actual amount spent on capital projects /Total amount budgeted for capital projects}X100 by 30 June 2017	Percentage	95		10	30	60	95
10	Community Services	Facilitate Economic Development in the Hantam Municipal Area	Create job opportunities ito EPWP by 30 June 2017	Number of job opportunities created by 30 June 2017	Number	155		0	0	0	155

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target	Q1	Q2	Q3	Q4
11	Corporate Services	Development and transformation of the institution to capacitate Hantam Municipality	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2016/17 financial year in compliance with the municipality's approved employment equity plan	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Number	2	0	0	0	2
12	Corporate Services	Development and transformation of the institution to capacitate Hantam Municipality	Percentage of municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2017 ((Total Actual Training Expenditure/ Total personnel Budget)x100))	(Total expenditure on training/total personnel budget)/100	Percentage	0.5	0	0	0	0.5
13	Financial Services	Maintain a financially sustainable and viable municipality	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations at 30 June 2017 {Debt to Revenue (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant}	Debt coverage ratio as at 30 June 2017	Number	54.9	0	0	0	54.9

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target	Q1	Q2	Q3	Q4
14	Financial Services	Maintain a financially sustainable and viable municipality	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2017 {Net Service debtors to revenue – (Total outstanding service debtors minus provision for bad debt)/ (revenue received for services) x100}	% outstanding service debtors at 30 June 2017	Percentage	38.8	0	0	0	38.8
15	Financial Services	Maintain a financially sustainable and viable municipality	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2017 {Cost coverage ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))}	Cost coverage ratio as at 30 June 2017	Number	0.4	0	0	0	0.4

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target		Q1	Q2	Q3	Q4
16	Corporate Services	Development and transformation of the institution to capacitate Hantam Municipality	Limit vacancy rate to 20% of funded post by 30 June 2017 {(Number of funded posts vacant divided by budgeted funded posts)x100}	(Number of funded posts vacant divided by budgeted funded posts)x100	Percentage	20		0	0	0	20
17	Corporate Services	Development and transformation of the institution to capacitate Hantam Municipality	Review the Workplace Skills Plan and submit plan to the LGSETA by 30 April 2017	Workplace Skills Plan submitted to LGSETA by 30 April 2017	Number	1		0	0	0	1
18	Corporate Services	Development and transformation of the institution to capacitate Hantam Municipality	Develop a policy register by 31 March 2017	Policy register developed by 31 March 2017	Number	1		0	0	1	0
19	Corporate Services	Promote good governance and public participation	Submit the Draft Annual Report to Council by 31 January 2017	Report submitted to council by 31 January 2017	Number	1		0	0	1	0
20	Corporate Services	Promote good governance and public participation	Develop a ICT governance policy and submit to council by 30 June 2017	Policy developed and submitted to council by 30 June 2017	Number	1		0	0	0	1
21	Municipal Manager	Promote good governance and public participation	Develop a Risk Based Audit Plan and submit to the audit committee for consideration by 30 June 2017	Risk Based Audit Plan developed and submitted to the audit committee by 30 June 2017	Number	1		0	0	0	1
22	Municipal Manager	Promote good governance and public participation	Compile the draft 4th generation IDP and submit to Council by 31 March 2017	Draft 4th generation IDP submitted to Council by 31 March 2017	Number	1		0	0	1	0
23	Municipal Manager	Promote good governance and public participation	Compile the final 4th generation IDP and submit to council by 31 May 2017	Final 4th generation IDP submitted to council by 31 May 2017	Number	1		0	0	0	1

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target		Q1	Q2	Q3	Q4
24	Municipal Manager	Facilitate Economic Development in the Hantam Municipal Area	Review the LED strategy with an implementation plan and submit to Council by 30 June 2017	LED strategy reviewed with an implementation plan and submitted to Council by 30 June 2017	Number	1		0	0	0	1
25	Community Services	Sustainable Infrastructure Development and Basic Service Delivery	Compile a complete burial register for the municipal area by 30 June 2017	Burial register compiled by 30 June 2017	Number	1		0	0	0	1
26	Community Services	Sustainable Infrastructure Development and Basic Service Delivery	95% spent of the library operational conditional grant by 30 June 2017 {(Actual expenditure divided by the total grant received) x 100}	% of the library operational conditional grant spent by 30 June 2017 {(Actual expenditure divided by the total grant received) x 100}	Percentage	95		0	40	60	95
27	Community Services	Sustainable Infrastructure Development and Basic Service Delivery	Obtain license for the Nieuwoudtville landfill site by 30 June 2017	License obtained by 30 June 2017	Number	1		0	0	0	1
28	Financial Services	Sustainable Infrastructure Development and Basic Service Delivery	Increase debt recovery rate to 85% by 30 June 2017 {(Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue x 100}	% debt recovery rate by 30 June 2017	Percentage	85		85	85	85	85

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target		Q1	Q2	Q3	Q4
29	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	Limit unaccounted for electricity to less than 10% by 30 June 2017 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated} × 100}	% unaccounted for electricity by 30 June 2017	Percentage	10		0	0	0	10
30	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	Limit unaccounted for water to less than 10% by 30 June 2017 {(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified × 100}	% unaccounted for water by 30 June 2017	Percentage	10		0	0	0	10
31	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	95% of the RBIG budget spent for water shortage in Loeriesfontein by 30 June 2017 {(Actual amount spent on the project / Total amount budgeted for the project) × 100}	% of the budget spent by 30 June 2017	Percentage	95		5	25	70	95
32	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	95% of the RBIG budget spent for water shortage in Brandvlei by 30 June 2017 {(Actual amount spent on the project / Total amount budgeted for the project) × 100}	% of the budget spent by 30 June 2017	Percentage	95		5	25	70	95

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Ref	Directorate	IDP Objective	KPI Name	Unit of Measurement	Target type	Annual target		Q1	Q2	Q3	Q4
33	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	95% of the MIG budget spent to pave streets by 30 June 2017 {(Actual amount spent on the project /Total amount budgeted for the project)X100}	% of the budget spent by 30 June 2017	Percentage	95		5	25	70	95
34	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	95% of the INEP budget spent to upgrade electricity network by 30 June 2017 {(Actual amount spent on the project /Total amount budgeted for the project)X100}	% of the budget spent by 30 June 2017	Percentage	95		5	25	70	95
35	Technical Services	Sustainable Infrastructure Development and Basic Service Delivery	Replace and upgrade the existing fleet by 30 June 2017	Number of vehicles purchased by 30 June 2017	Number	4		0	0	0	4

Capital projects for the 2016/17 financial year

Ref	Directorate	Function	Project Description	Funding Source	Ward	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	2016/2017		2017/2018		2018/2019	
																			CRR	Other	CRR	Other	CRR	Other
1	Financial Services	Finance and Administration	Plant and Equipment	Own Funds	All	20,000												20,000		20,000				
2	Corporate Services	Finance and Administration	Plant and Equipment	Own Funds	All	25,000	25,000	25,000	25,000									100,000		100,000				
3	Community Services	Sport and Recreation	Plant and Equipment	Own Funds	All	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,084	2,084	2,084	2,084	25,000		25,000				
4	Technical Services	Water Management	Water - Loeriesfontein	MIG	5	1,184,333	1,184,333	1,184,333	1,184,333	1,184,333	1,184,333	1,184,333	1,184,333	1,184,334	1,184,334	1,184,334	1,184,334	14,212,000		14,212,000		24,426,000		30,000,000
5	Technical Services	Water Management	Water - Brandvlei	MIG	3	440,167	440,167	440,167	440,167	440,167	440,167	440,167	440,167	440,167	440,167	440,167	440,167	5,282,000		5,282,000				
6	Technical Services	Water Management	Water - Nieuwoudtville	MIG	4	54,462	54,462	54,462	54,462	54,462	54,462	54,462	54,462	54,462	54,462	54,462	54,462	653,544		653,544				
7	Community Services	Community and Social Services	Cemetery - Calvinia	MIG	1						155,710							155,710		155,710				
8	Technical Services	Road Transport	Paving of Roads	MIG	All	705,229	705,229	705,229	705,229	705,229	705,229	705,229	705,230	705,230	705,230	705,230	705,230	8,462,746		8,462,746		9,883,000		10,186,000
9	Technical Services	Electricity	Electricity - Escom	MIG	All												2,426,000	2,426,000		2,426,000		2,000,000		1,000,000
10	Technical Services	Other	Vehicles	External Loans	All						2,500,000							2,500,000		2,500,000				
11	Technical Services	Waste Water Management	Waste Water - Calvinia	Own Funds	1												100,000	100,000		100,000				

Monthly Cashflow for the 2016/17 financial year

Directorate	Function	Jul-16			Aug-16			Sep-16		
		Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and council	620,815	826,796		620,815	826,796		620,815	826,796	
Financial Services	Finance and Administration	828,628	553,629	20,000	828,628	553,629		828,628	553,629	
Corporate Services	Finance and Administration	1,055,430	689,936	25,000	1,055,430	689,936	25,000	1,055,430	689,936	25,000
Community Services	Community and social services	149,531	250,597		149,531	250,597		149,531	250,597	
Community Services	Sport and recreation	32,708	113,068		32,708	113,068		32,708	113,068	
Community Services	Public safety		7,156			7,156			7,156	
Technical Services	Planning and development		38,213			38,213			38,213	
Technical Services	Road transport	868,621	611,746	705,229	868,621	611,746	705,229	868,621	611,746	705,229
Community Services	Environmental protection	3,342			3,342			3,342		
Technical Services	Electricity	2,784,178	2,517,280		2,784,178	2,517,280		2,784,178	2,517,280	
Technical Services	Water Management	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045
Technical Services	Waste water management	513,528	381,201		513,528	381,201		513,528	381,201	
Community Services	Waste management	693,894	724,831		693,894	724,831		693,894	724,831	
Community Services	Other		71,979			71,979			71,979	
TOTAL		10,154,231	7,553,708	2,431,274	10,154,231	7,553,708	2,411,274	10,154,231	7,553,708	2,411,274

Monthly Cashflow for the 2016/17 financial year

Directorate	Function	Oct-16			Nov-16			Dec-16		
		Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and council	620,815	826,796		620,815	826,796		620,815	826,796	
Financial Services	Finance and Administration	828,628	553,629		828,628	553,629		828,628	553,629	
Corporate Services	Finance and Administration	1,055,430	689,936	25,000	1,055,430	689,936		1,055,430	689,936	
Community Services	Community and social services	149,531	250,597		149,531	250,597		149,531	250,597	155,710
Community Services	Sport and recreation	32,708	113,068		32,708	113,068		32,708	113,068	
Community Services	Public safety		7,156			7,156			7,156	
Technical Services	Planning and development		38,213			38,213			38,213	
Technical Services	Road transport	868,621	611,746	705,229	868,621	611,746	705,229	868,621	611,746	705,229
Community Services	Environmental protection	3,342			3,342			3,342		
Technical Services	Electricity	2,784,178	2,517,280		2,784,178	2,517,280		2,784,178	2,517,280	
Technical Services	Water Management	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045
Technical Services	Waste water management	513,528	381,201		513,528	381,201		513,528	381,201	
Community Services	Waste management	693,894	724,831		693,894	724,831		693,894	724,831	
Community Services	Other		71,979			71,979			71,979	2,500,000
TOTAL		10,154,231	7,553,708	2,411,274	10,154,231	7,553,708	2,386,274	10,154,231	7,553,708	5,041,984

Monthly Cashflow for the 2016/17 financial year

Directorate	Function	Jan-17			Feb-17			Mar-17		
		Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and council	620,815	826,796		620,815	826,796		620,815	826,796	
Financial Services	Finance and Administration	828,628	553,629		828,628	553,629		828,628	553,629	
Corporate Services	Finance and Administration	1,055,430	689,936		1,055,430	689,936		1,055,430	689,936	
Community Services	Community and social services	149,531	250,597		149,531	250,597		149,531	250,597	
Community Services	Sport and recreation	32,708	113,068		32,708	113,068		32,708	113,068	
Community Services	Public safety		7,156			7,156			7,156	
Technical Services	Planning and development		38,213			38,213			38,213	
Technical Services	Road transport	868,621	611,746	705,229	868,621	611,746	705,229	868,621	611,746	705,229
Community Services	Environmental protection	3,342			3,342			3,342		
Technical Services	Electricity	2,784,178	2,517,280		2,784,178	2,517,280		2,784,178	2,517,280	
Technical Services	Water Management	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045
Technical Services	Waste water management	513,528	381,201		513,528	381,201		513,528	381,201	
Community Services	Waste management	693,894	724,831		693,894	724,831		693,894	724,831	
Community Services	Other		71,979			71,979			71,979	
TOTAL		10,154,231	7,553,708	2,386,274	10,154,231	7,553,708	2,386,274	10,154,231	7,553,708	2,386,274

Monthly Cashflow for the 2016/17 financial year

Directorate	Function	Apr-17			May-17			Jun-17		
		Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and council	620,815	826,796		620,815	826,796		620,815	826,796	0
Financial Services	Finance and Administration	828,628	553,629		828,628	553,629		828,628	553,630	0
Corporate Services	Finance and Administration	1,055,430	689,936		1,055,430	689,936		1,055,430	689,936	0
Community Services	Community and social services	149,531	250,597		149,531	250,597		149,531	250,597	0
Community Services	Sport and recreation	32,708	113,068		32,708	113,068		32,708	113,068	0
Community Services	Public safety		7,156			7,156		0	7,156	0
Technical Services	Planning and development		38,213			38,213		0	38,213	0
Technical Services	Road transport	868,621	611,746	705,229	868,621	611,746	705,229	868,621	611,746	705,229
Community Services	Environmental protection	3,342			3,342			3,342	0	0
Technical Services	Electricity	2,784,178	2,517,280		2,784,178	2,517,280		2,784,178	2,517,280	2,426,000
Technical Services	Water Management	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045	2,603,555	767,275	1,681,045
Technical Services	Waste water management	513,528	381,201		513,528	381,201		513,528	381,201	100,000
Community Services	Waste management	693,894	724,831		693,894	724,831		693,894	724,831	0
Community Services	Other		71,979			71,979		0	71,979	0
TOTAL		10,154,231	7,553,708	2,386,274	10,154,231	7,553,708	2,386,274	10,154,231	7,553,709	4,912,274

Monthly Cashflow for the 2016/17 financial year

Directorate	Function	TOTAL		
		Revenue	Operational Exp.	Capital Exp.
Municipal Manager	Executive and council	7,449,785	9,921,552	0
Financial Services	Finance and Administration	9,943,541	6,643,551	20,000
Corporate Services	Finance and Administration	12,665,163	8,279,230	100,000
Community Services	Community and social services	1,794,370	3,007,163	155,710
Community Services	Sport and recreation	392,500	1,356,818	0
Community Services	Public safety	0	85,872	0
Technical Services	Planning and development	0	458,559	0
Technical Services	Road transport	10,423,456	7,340,954	8,462,746
Community Services	Environmental protection	40,100	0	0
Technical Services	Electricity	33,410,139	30,207,361	2,426,000
Technical Services	Water Management	31,242,658	9,207,303	20,172,544
Technical Services	Waste water management	6,162,337	4,574,414	100,000
Community Services	Waste management	8,326,722	8,697,969	0
Community Services	Other	0	863,750	2,500,000
TOTAL		121,850,771	90,644,496	33,937,000

Revenue by Source for the 2016/17 financial year

Line Item	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	TOTAL
Property rates	632,325	632,325	632,325	632,325	632,325	632,325	632,325	632,325	632,325	632,325	632,325	632,325	7,587,901
Property rates - penalties & collection charges												0	0
Service charges - electricity revenue	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	2,233,237	26,798,841
Service charges - water revenue	715,853	715,853	715,853	715,853	715,853	715,853	715,853	715,853	715,853	715,853	715,853	715,853	8,590,232
Service charges - sanitation revenue	508,236	508,236	508,236	508,236	508,236	508,236	508,236	508,236	508,236	508,236	508,236	508,236	6,098,835
Service charges - refuse revenue	514,456	514,456	514,456	514,456	514,456	514,456	514,456	514,456	514,456	514,456	514,456	514,456	6,173,472
Service charges - other	36,825	36,825	36,825	36,825	36,825	36,825	36,825	36,825	36,825	36,825	36,825	36,825	441,900
Rental of facilities and equipment	14,058	14,058	14,058	14,058	14,058	14,058	14,058	14,058	14,058	14,058	14,058	14,058	168,700
Interest earned - external investments	35,833	35,833	35,833	35,833	35,833	35,833	35,833	35,833	35,833	35,833	35,833	35,833	430,000
Interest earned - outstanding debtors	138,928	138,928	138,928	138,928	138,928	138,928	138,928	138,928	138,928	138,928	138,928	138,928	1,667,135
Dividends received	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	7,750	93,000
Licences and permits	126,675	126,675	126,675	126,675	126,675	126,675	126,675	126,675	126,675	126,675	126,675	126,675	1,520,100
Agency services	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers recognised - operational	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	2,119,000	25,428,000
Other revenue	471,721	471,721	471,721	471,721	471,721	471,721	471,721	471,721	471,721	471,721	471,721	471,721	5,660,655
Gains on disposal of PPE	0											0	0
TOTAL	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	7,554,898	90,658,771